



City of St. Albert
CITY COUNCIL POLICY

Council Committee/Task Force
Principles

AUTHORITY:

City Council

APPROVED**RES. NO.:**

C486-2001

DATE:

September 24, 2001

REVISED**RES. NO.:**

C588-2002

DATE

November 4, 2002

Policy

Council committees/task forces will be used to support the job of the Council.

Standards

1. Council committees/task forces are to assist the Council, not to help or advise the staff. Committees will help the Council by preparing policy alternatives and implications for Council deliberation. In keeping with the Council's broader focus, Council committees will not normally have dealings with current staff operations.
2. Council committees/task forces may not speak or act for the Council.
3. Council committees/task forces cannot exercise authority over staff. Because the CAO works for the full Council, he or she will not be required to obtain approval of a council committee before taking an executive action.
4. Council committees/task forces will be used sparingly.
5. Expectations and authority will be carefully stated in order not to cause any conflict with authority delegated to the Chief Administrative Officer (CAO).
6. All Council and Committee meetings are open to the public unless Council/Committee decides to conduct part or all of its meeting in-camera, in accordance with the *Municipal Government Act*.

Legal References: *Freedom of Information and Protection of Privacy Act; Municipal Government Act*

Cross References: Bylaw 28/1999, Emergency Response Bylaw; Bylaw 12/99, Procedure Bylaw

