



City of St. Albert  
**CITY COUNCIL POLICY**

Council Members' Code of Conduct

**AUTHORITY:**

City Council

**APPROVED****RES. NO.:**

C486-2001

**DATE:**

September 24, 2001

**REVISED****RES. NO.**

C588-2002

**DATE**

November 4, 2002

**Policy**

The Council commits to ethical, businesslike, and lawful conduct, including proper use of authority and appropriate decorum when acting as Council members.

**Standards**

1. The primary obligation of Council members is to represent the best interests of the community of St. Albert. This accountability supersedes all other interests. Where Council members are appointed as members of committees or boards, they serve in a liaison role.
2. Council members must avoid conflict of interest.
  - a. There must be no self-dealing or any conduct of private business or personal services between any Council member and the corporation except as provided by the *Municipal Government Act* (MGA).
  - b. Council members must not use their positions to obtain employment with the corporation for themselves, family members, or close associates.
  - c. Members will disclose their affiliations or interest with an organization that may affect their decision making on matters before Council regarding that organization.
3. Council members will not attempt to exercise individual authority over the corporation.
  - a. Council members' interaction with the Chief Administrative Officer (CAO) or with staff must recognize the lack of authority vested in individuals except when explicitly Council-authorized.
  - b. Council members' interaction with public, press, or other entities must recognize the same limitation and the inability of any Council member to speak for the Council except to repeat explicitly stated Council decisions.
  - c. Any Council members' comments on staff performance will be directed to the CAO. Council members will also avoid public comment on staff performance.
4. Council members will respect the confidentiality of issues that are determined by policy of Council to be confidential, including but not limited to matters of a deliberative nature.

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**Legal References:** *Municipal Government Act*, Sections 169-179; *Freedom of Information and Protection of Privacy Act*

