



City of St. Albert
CITY COUNCIL POLICY

Accountability of the CAO

AUTHORITY:

City Council

APPROVED

RES. NO.:

C486-2001

DATE:

September 24, 2001

REVISED

RES. NO.

C588-2002

DATE

November 4, 2002

Policy

The Chief Administrative Officer (CAO) is the Council's only link to the operation of the corporation. The CAO is accountable to Council for the conduct and achievement of all staff.

Standards

The Council will:

1. Not give instructions to persons who report directly or indirectly to the CAO.
2. Only raise staff concerns with the CAO.
3. View CAO performance in relation to corporate management performance relative to accomplishment of Council priorities and outcomes and compliance with Council policies.
4. Formally evaluate the performance of the CAO on an annual basis.

Cross References: Bylaw 13/2002, City Manager Bylaw; Policy C-CAO-14, Monitoring CAO Performance

