

CITY OF ST. ALBERT

CONSOLIDATION OF BYLAW 6/2001

(Consolidated by Bylaw 10/2004)

A Bylaw to require the Public Disclosure by Candidates of their Campaign Contributions and Campaign Expenses.

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NOW THEREFORE the Council of the City of St. Albert, duly assembled, hereby ENACTS AS FOLLOWS:

1. This Bylaw may be cited as the City of St. Albert Election Contribution and Expense Disclosure Bylaw.
2. In this Bylaw:
  - a) "campaign" means events or activities engaged in, by or on behalf of, a candidate for the purpose of promoting the election of the candidate;
  - b) "campaign contribution" means money paid or any donation in kind provided to or for the benefit of a candidate for the purposes of financing a campaign, but does not include volunteer labour;
  - c) "campaign expense" means money spent, liabilities incurred or the fair market value of other goods and services used by or on behalf of the candidate, but does not include volunteer labour;
  - d) "candidate" means any person who is nominated under the *Local Authorities Election Act* as a candidate for mayor or councillor of the City of St. Albert; **(BL 10/2004)**
  - e) "contributor" means a person who or organization that makes a campaign contribution;
  - f) "donation in kind" means goods or services provided to or for the benefit of a candidate during a campaign, but does not include volunteer labour;
  - g) "election" includes a by-election.
3. A candidate shall maintain accounting records of all campaign contributions received and all campaign expenses incurred during a campaign.
4. Within 90 days of an election, a candidate shall file with the Returning Officer, a statutory declaration in the form, and containing the information set out in Schedule 1. **(BL 10/2004)**
5. In the case of a donation in kind, a candidate shall, for the purposes of section 4, provide an estimate of the fair market value of the donation.
6. Despite section 4, a candidate is not required to report campaign contributions from a contributor that cumulatively total less than \$201.00.
7. a) A candidate whose campaign contributions or campaign expenses exceed \$2,500.00 shall have the statement required under section 4 audited by two

persons who are independent of the financial administration or control of the candidate's campaign.

- b) A statement under subsection a) shall be certified as true and correct by each of the auditors and contain the information set out in Schedule 2.
  - c) The certification of the auditors shall be filed by the candidate with the Returning Officer within 120 days of the election. **(BL 10/2004)**
8. The Returning Officer shall forward to Council a report summarizing campaign contributions and campaign expenses of candidates and make available to Council and the public all documents filed in accordance with this Bylaw. **(BL 10/2004)**
  9. Any person who contravenes this Bylaw is guilty of an offence and liable to a penalty of not more than \$1,000.00.
  10. Bylaw 6/98 is repealed by this Bylaw.

**SCHEDULE "1"**

**TO BYLAW 6/2001**

**FORM OF STATUTORY DECLARATION  
(BL 10/2004)**

I, \_\_\_\_\_  
(name of the candidate as it appeared on the ballot)

of \_\_\_\_\_  
(address)

in the Province of Alberta, **DO SOLEMNLY DECLARE THAT:**

1. I was a candidate for the position of Mayor/Councillor for the City of St. Albert, in the election held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.
  
2. The following is a true account of all the campaign expenses and campaign contributions incurred by me or by my agent on my behalf in respect of the aforesaid election:
  - (a) Campaign Contributions received: \$ \_\_\_\_\_
  - (b) Campaign Expenses Incurred: \$ \_\_\_\_\_
  - (c) Total Surplus (Deficit): \$ \_\_\_\_\_
  
3. Attached as Exhibit "A" is an itemized list of each Campaign Contribution in excess of \$200.00.
  
4. Attached as Exhibit "B" is an itemized list of Campaign Expenses.
  
5. I have no reason to believe that any monies other than those listed above have been expended by me or with my authority and consent or by any person for the purpose of assisting me in the election.
  
6. I make this solemn declaration conscientiously, believing it to be true and knowing that it is of the same force and effect as if made under oath.

DECLARED before me at \_\_\_\_\_  
the Province of Alberta, this \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Signature of Candidate)

\_\_\_\_\_  
(To be declared before a Justice of the Peace,  
Notary Public, or a Commissioner for Oaths)





**SCHEDULE "2"  
TO BYLAW 6/2001**

**AUDIT STATEMENT  
(BL 10/2004)**

**FOR THE CAMPAIGN OF**

\_\_\_\_\_  
(name of the candidate as it appeared on the ballot)

**FOR THE POSITION OF MAYOR/COUNCILLOR**  
(circle relevant campaign)

1. I, \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_

have reviewed the information listed in Schedule "1" and hereby certify it to be true and correct. I further certify that all campaign contributions and/or campaign expenses have been identified as required by this Bylaw.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

2. I, \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_

have reviewed the information listed in Schedule "1" and hereby certify it to be true and correct. I further certify that all campaign contributions and/or campaign expenses have been identified as required by this Bylaw.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date