



Games Legacy Award Program

For the Arts, Recreation, and Sport



PROGRAM REGULATIONS

St. Albert Games Legacy Award Program Regulations

1. Purpose

- a. The purpose of the Games Legacy Awards Program is to encourage St. Albert Community Groups to provide development opportunities in amateur sport or the arts through programs or projects that are beyond the group's regular training or instruction; and
- b. To provide support to individuals or teams that have achieved representative status at a national or international competition/event in amateur sport or the arts.

2. Policy

The City offers a financial assistance program to St. Albert Community Groups, individuals, and teams in two different categories:

1. **Category "A"**: St. Albert Community Groups that encourage developmental activities in amateur sport or the arts.
2. **Category "B"**: St. Albert individuals and teams to assist with travel and/or accommodation costs for championship national or international competitions/events.

Awards are reviewed by the Community Services Advisory Board in accordance with the St. Albert Games Legacy Award Program Regulations and recommended to Council for approval.

St. Albert Games Legacy Award Program Regulations: CATEGORY "A"

St. Albert Community Groups that encourage developmental activities in amateur sport or the arts.

APPLICANT ELIGIBILITY

- Federally or provincially registered non-profit arts, recreation, or sport societies/charitable organizations operating in St. Albert which have been in operation for a minimum of one year and in which 80% of its members are residents of St. Albert; and
- If the organization has previously received a Games Legacy Grant, the City must be in receipt of the required accounting statements.

ELIGIBLE PROJECTS

1. A program/project at the amateur level.
2. Specific short-term developmental training/instruction.
3. New or innovative projects, services or program which will enhance the appreciation of sport or the arts.
4. Sending an individual for training/instruction with the intent to bring skills back to be taught in the community. A plan must be in place to disseminate the knowledge to others.
5. Bringing an individual in to coach/train athletes, artists, coaches or instructors to upgrade skills beyond what is considered as regular activities by the Board.

FUNDS MAY NOT BE USED FOR:

1. Costs associated with regular year round training or instruction or an activity that is common practice for the Community Group.
2. Capital construction expenses.
3. An individual whose primary income is derived for commercial enterprise.
4. Competitions.
5. Fundraising activities and expenses related to fundraising activities.
6. Projects which show a profit.
7. Projects which have already been completed.

FUNDING GUIDELINES

1. Up to a maximum of 50% of the total program or project cost may be funded through this grant. The Community Group's contribution may be in the form of any combination of money, volunteer labor, or donated equipment or material. The volunteer contribution must be directly related to the program or project for which funding is being requested. Other grants are not eligible as matching funds.
2. Maximum award will not exceed \$2,500.00.
3. The actual amount of a grant is subject to the availability of funds.
4. Applications are processed semi-annually, fall and spring.
5. Up to a maximum of 50% of the total program or project cost may be funded through this grant. The Community Group's contribution may be in the form of any combination of money, volunteer labor, or donated equipment or material.
6. Community Groups may only receive one Games Legacy Grant per year.

7. Applicants are required to submit an Expenditure Report, within 60 days of their project completion, verifying that funds were used for the purpose awarded and the objectives were achieved.
8. Successful applicants will acknowledge receipt of Games Legacy Award funding from the City of St. Albert in their event promotion and advertising.

APPLICATION CRITERIA

Applications will be evaluated on the following criteria:

1. Demonstrates a direct community benefit as a result of the award.
2. Opportunities that will enhance skill development beyond regular training or instruction.
3. Shows self help on the part of the organization.
4. Shows an effort to seek out alternative sources of funding and support.
5. The program or project is open to the community where applicable.
6. New programs will be given priority.
7. If applications are of equal merit, youth applications will be given priority.
8. Cost benefit of the project i.e. number of people trained versus amount of money expended.

Definitions for the Purpose of This Program

Amateur:

A person who takes part in a sport or engages in some form of art primarily for pleasure and not for financial gain.

Arts:

Arts include but are not restricted to: painting, drawing, sculpture, music, literature, drama, dance, quilting, weaving, pottery, photography and stained glass.

Community Group:

A registered non-profit society.

Professional:

A person who is attending a post-secondary institution in their field of expertise, being sport or the arts, or a person whose primary income is derived through their participation in sport or the arts.

Sport:

Includes traditional athletic activities as well as recreational activities.

Short Term:

Generally a duration of no more than two (2) weeks.

St. Albert Games Legacy Award Program Regulations: CATEGORY “B”

St. Albert individuals and teams: to provide assistance with travel and/or accommodation costs for championship national or international competitions/events.

APPLICANT ELIGIBILITY

- the athlete/team or artist must be a resident of the City of St. Albert and have lived in the community for the past twelve months; or
- a “team” that consists of a minimum of 80% St. Albert residents who have lived in the community for the past twelve months and is representing the City of St. Albert; and
- the applicant has qualified through their provincial or national governing body in their respective category of competition; and
- if the applicant(s) have previously received a Legacy Grant, the City must be in receipt of the required accounting statements, and
- athletes receiving Federal Carding assistance are **NOT** eligible for a Games Legacy Grant.

ELIGIBLE COMPETITION / EVENT

1. Competitions or events on a national or international level which are sanctioned by a recognized governing body, and which the applicant has qualified for through a provincial or Western Canada event.
2. The applicant will only be eligible for one Games Legacy Grant per calendar year.

FUNDING GUIDELINES

1. Funds may only be used for travel and/or accommodation expenses directly incurred by the athlete/team/artist.
2. Maximum award for an individual will not exceed \$750.
3. Maximum award for a team or group will not exceed \$1500.
4. In the event that three or more individual applications are received from members of the same team, the total maximum amount awarded will not exceed the team amount (\$1500). The amount awarded will be divided among the applicants.
5. Applications must be submitted **after qualifying** for the national/international event/competition, but **prior to** participating in the event.
6. Applicants must submit a letter from their governing provincial or national sport/culture organization confirming their qualification to represent at the national/international level.
7. The actual amount of the grant awarded is subject to availability of funds.
8. Applications are processed semi-annually, fall and spring.
9. Applicants are required to submit an Expenditure Report, within 60 days of their event, with receipts and an official result sheet which indicates the outcome of the competition.
10. Any unexpended funds shall be returned to the City.
11. Successful applicants will acknowledge receipt of Games Legacy Award funding from the City of St. Albert in any media interviews which may occur, and will support the use of the City logo and branding as appropriate for their event.
12. The extent to which the activities of the Applicant bring national or International recognition to the City of St. Albert will be considered when awarding funding.