

# BUDGET 2010

Building a path to a strong community

## Legal Services

*2010 Business Plan and Operating Budget Highlights*



THE CITY OF  
**st. Albert**

Fall 2009



## Departmental Mandate

- Two component parts with distinct but related mandates:
  - Legal Services
    - to provide and manage the full range of legal services that may be required by the City
    - to assist departments with compliance with enabling and other applicable legislation
  - Risk and Insurance Services
    - to work with City departments to identify and manage risk arising out of corporate operations
    - to manage the insurance requirements for City operations
    - to process claims made by third parties against the City



## Our Programs and Services

- Legal provides the following services to internal clients:
  - Opinions and advice on proposed activities or projects
  - Interpretation of legislation, regulations, bylaws, policies
  - Draft agreements
  - Draft bylaws
  - Review insurance requirements and coverage
  - Manage claims against the City



## Business Plan Objectives

- Provision of effective and economic legal services to the corporation
- Support for the 2010 Municipal Election
- Assess operation of self-insurance fund and long-term retention fund
- Support professional development of staff to enhance staff 's ability to respond to client needs



## Expense Overview

	2009 Base	2010	Change (\$)
Salaries and Wages	\$531,900	\$548,300	\$16,400
Contracted and General Services	171,500	147,100	(24,400)
Materials, Goods, Supplies, and Utilities	2,700	2,700	-
<b>Total</b>	<b>\$706,100</b>	<b>\$698,100</b>	<b>(\$8,000)</b>



## Questions?

